



# NOW HIRING FOR A Corporate Counsel

## Overview

The individual in this position supports the Legal department's mission and FHLBank Management by delivering timely, accurate legal guidance across a broad range of business and regulatory matters. This role partners closely with internal teams, helps manage legal risk, and contributes to initiatives that strengthen operations, compliance, and service to members and communities.

## In This Role, You Will

- Provide clear, timely legal advice to business partners to help manage risk and protect FHLBank from legal risks and liabilities.
- Serve as primary counsel for select areas such as Member Products, Housing and Community Development, and Credit/Collateral.
- Support the Chief Legal Officer and Associate General Counsel on legal and operational matters.
- Draft, review, negotiate, and revise contracts and other legal documents.
- Conduct legal research and prepare memoranda on legal, legislative, and regulatory issues.
- Assist with regulatory advocacy, including drafting and reviewing comment letters.
- Participate in internal and inter-FHLBank committees and task forces.
- Provide litigation support and perform other duties as needed.

## Required Qualifications

- Juris doctorate degree is required and must be admitted to the Bar of any state. If not admitted in Kansas, must be admitted to the Kansas Bar within one year of employment and maintain good standing in Kansas.
- A minimum of three years of similar or related experience.
- Excellent legal research and drafting skills, including Westlaw legal research.
- An understanding of secured lending and the Uniform Commercial Code preferred.
- Proficient use of computer programs and databases, including MS Word, Outlook, OneDrive, Teams, and various databases.
- Ability to motivate and persuade others through both written and oral communications.
- Ability to identify and analyze legal issues.
- Strong organizational skills.
- Ability to maintain confidentiality of information.
- Ability to operate all types of office equipment including computer, copy machine, scanner and telephone.
- Ability to work hours needed to meet the demands of the job.

**Benefits:** FHLBank offers an attractive benefits package including health & dental insurance, 401(k) with company match, a short-term incentive plan, a flexible remote workday\*, student loan repayment assistance, onsite fitness center with shower facilities and much more.

*\*Eligible positions may have the opportunity to work remotely one day per week.*

**Find more details and apply online:** [fhlbtopeka.com/careers](http://fhlbtopeka.com/careers)

FHLBank is an equal opportunity employer.

**ABOUT US**  
FHLBank Topeka's products and services help our member financial institutions support affordable housing and community development efforts across the Midwest. We have been headquartered in Topeka, Kansas, since 1932.