

NOW HIRING FOR A

Collateral Operations Analyst

Overview

This role ensures accurate and compliant processing of collateral transactions under FHLBank policies and FHFA regulations. Responsibilities include pledging and releasing securities and loan collateral, managing joint custody transactions, validating collateral eligibility, reconciling third-party holdings, and resolving customer inquiries. The position requires strong analytical skills to research and resolve issues while supporting regulatory reporting and operational controls.

In This Role, You Will

- Process and monitor collateral pledges, releases, and loan data.
- Validate collateral eligibility and compliance.
- Review transactions for accuracy and controls.
- Assist with regulatory reporting and disaster recovery testing.
- Handle customer inquiries and resolve transaction issues.

Required Qualifications

- Equivalent to a high school education.
- Working knowledge of lending markets (residential, commercial, and agricultural) and security markets (agencies, mortgage-backed securities, and collateralized mortgage obligations)
- Effective communication skills.
- Proficient in Microsoft Office products, especially Excel, including Excel (pivot tables, vlookups).
- Inquisitive mindset to learn new technologies to develop solutions for enhancing data management and reporting.
- Strong time management and organizational capabilities.
- Adaptable to changing circumstances or priorities.
- Team oriented.

Preferred Qualifications

- A bachelor's degree in business or finance.
- Exposure to Power BI tools.

Benefits: FHLBank offers an attractive benefits package including health & dental insurance, 401(k) with company match, a short-term incentive plan, a flexible remote workday*, student loan repayment assistance, onsite fitness center with shower facilities and much more.

**Eligible positions may have the opportunity to work remotely one day per week.*

Find more details and apply online: fhlbtopeka.com/careers

FHLBank is an equal opportunity employer.

ABOUT US

FHLBank Topeka's products and services help our member financial institutions support affordable housing and community development efforts across the Midwest. We have been headquartered in Topeka, Kansas, since 1932.