SECURITY BANK OF KANSAS CITY®	**Created Date:**	6/11/2025
	Modified Date:	6/24/2025
	FLSA Status:	Exempt
Job Title: Senior Accountant	**Location:**	7th Street
Department: Accounting/ Finance	**Reports to:**	VP/Controller

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Position Summary

The Senior Accountant is responsible for a range of higher-level accounting duties that support accurate financial reporting, regulatory compliance and strategic decision making. Duties include general ledger management, financial reporting, budgeting, tax preparation, compliance and auditing, and data analysis. In addition, this position will work with various business lines to ensure accurate and timely financial reporting.

Essential Duties and Responsibilities

- Prepare and review monthly, quarterly, and annual financial reports in compliance with GAAP and regulatory requirements.
- Assist in the preparation and analysis of budgets and forecasts, working closely with business units.
- Perform complex data analytics to identify trends, variances, and KPI's across business lines.
- Use advanced Microsoft Excel skills (pivot tables, formulas, Power Query, etc.) to develop financial models, data analysis, and reporting
- Assist in the preparation and submission of regulatory filings, including the FFIEC Call Report.
- Reconcile general ledger accounts, posting and review daily and monthly journal entries.
- Perform a key role in preparation and finalization of monthly closing processes.
- Support internal and external audits by preparing schedules and documentation and researching questions which arise.
- Recommend and implement improvements to accounting processes, internal controls, and reporting systems.
- Able to be a business partner and consultant to the various business units.
- Perform other duties and projects as assigned.

Required Skills and Abilities

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skills, and/or ability required. Reasonable accommodation may be made to enable individuals with disabilities to perform the essential functions.

- Advanced proficiency in Microsoft Excel
- Proven experience in budget preparation, financial planning, and variance analysis
- Strong analytical, organizational, and communication skills.
- Ability to work independently and as part of a team in a deadline-driven environment

- Strong knowledge of computer systems
- Ability to interact both face-to-face and over the phone with customers and co-workers.
- Ability to work under short time frames and deadlines for completion of work.
- Strong attention to detail skills with a demonstrated ability to produce accurate and quality work.

Minimum Education and Experience

- Bachelor's degree in accounting/ finance (or equivalent work experience) required.
- 3+ years of experience in accounting and financial reporting, preferably within a financial institution environment.
- Strong understanding of GAAP and financial reporting.
- Strong accounting foundation is required, along with significant Excel and data analytics skills, and experience with Call Reports and regulatory filings.

Valued, but not required skills and experience

- Knowledge of FFIEC and FRB reporting and requirements, including Call Report
- Familiarity with banking systems (Jack Henry Silverlake experience a plus)

Reporting to this position:

- None

Physical Demands and Work Environment

The physical demands and work environment characteristics described here are representative of those that must be met by the employee to successfully perform the essential functions of this job. Reasonable accommodation may be made to enable individuals with disabilities to perform the essential functions.

- **Physical Demands**: While performing the duties of this job, the employee is regularly required to walk, talk, see and hear. The general level of physical activity would be defined as sedentary. The employee is occasionally required to stand and frequently required to sit; use hands to finger, handle, or feel; reach with hands and arms. Some movements of the hands, arms, and wrists may involve repetitive motions. Specific vision abilities required by this job include close vision, distance vision, color vision, depth perception, and ability to adjust focus. Regular attendance and punctuality are necessary and essential functions.
- **Cognitive/Mental Requirements**: While performing the duties of this job, the employee is required to comprehend and use basic language, either written or spoken, to communicate information and ideas, both simple and complex. The employee is also required to use logic to define problems, collect information, establish facts, draw valid conclusions, interpret information and deal with abstract variables for unique or unfamiliar situations; also requires use of problem-solving skills including formulating and applying appropriate course of action for routine or familiar situations. The employee may be required to perform numerical operations including basic counting, adding, subtracting, multiplying and dividing or more complex quantitative calculations.

- **Work Environment**: While performing the duties of this job, the employee is inside a central heat and air-conditioned office building. The noise level in the work environment is minimal.

Understanding and Acknowledgment
Please note this job description is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities that are required of the employee. Duties, responsibilities, and activities may change at any time with or without notice. The employe signature below constitutes the employee's knowledge and understanding of the requirements, essential duties and responsibilities of the position. Security Bank of Kansas City is an Equal Opportunity/Affirmative Action employer.

Employee	
Print Name: Signature:	Date:
Supervisor	
Print Name: Signature:	Date:
Human Resources	
Print Name: Signature:	Date: