



# Sunflower Bank

## General Accounting Supervisor

**Salina, KS** – Must be local to Salina, KS

**MUST HAVE:** Previous banking, accounting, or auditing experience and understanding.

**MUST HAVE:** Be able to research issues or processes independently and provide recommended solutions or enhancements.

**MUST HAVE:** Experience with Microsoft Office, advanced experience with Excel required

**MUST HAVE:** Self-starter, able to work with, or independent of, others.

**Salary:** Pay is dependent on knowledge, skills, abilities, experience, and location.

**APPLY HERE:** <https://recruiting.paylocity.com/recruiting/jobs/Apply/3360506/Sunflower-Bank-NA/General-Accounting-Supervisor>

Sunflower Bank, N.A. is looking for an energetic, highly motivated individual to fill the position of a full-time **General Accounting Supervisor** at our **Salina, KS** location.

Hybrid options available.

### Summary

The General Accounting Supervisor will oversee accounting related to business activities including but not limited to prepaid expenses, fixed assets, lease, debt, other liabilities, and equity accounting, as well as banking accounting for investments, customer loans, deposits, and related fee accounting. The position will assist with further developing internal controls around processes to ensure timely and accurate reporting.

### Primary Responsibilities

- Creating staff work assignments, tracking staff productivity, ensuring coverage and adjusting assignments as needed.
- Training and developing accounting analysts.
- Reviewing work of accounting analysts and monitoring employee performance.



# Sunflower Bank

- Ensuring proper reason, coding and/or documentation exists prior to approving transactions and expenses.
- Ensure procedures for key processes & controls are created, documented, followed and updated as needed.
- Reviewing procedures and processes systemically for potential improvement opportunities.
- Provide functional support to the Assistant Controller, Controller, and CAO as requested.
- Maintaining confidentiality of internal and external customer and company information.
- Maintaining effective business relationships both inside and outside of the bank, including co-workers, customers, vendors, and others.
- Perform the job in accordance with applicable industry laws and regulations as well as the policies and procedures established by the company.
- Responsible for upholding Fair and Responsible Banking practices and Code of Ethics and Conduct guidelines.
- Understand and participate in the Bank's Community Reinvestment Act program.
- Perform other duties as assigned.

## **Education / Experience**

- Qualified candidates should have previous banking, accounting or auditing experience and understanding.
- Attention to detail and the ability to troubleshoot is essential.
- Experience with Microsoft office, including advanced experience with Excel required
- Tactful communication skills are required.
- Previous supervisor experience is preferred.
- Bachelor's Degree in Accounting or related field or five years of experience in Accounting or Auditing areas required.
- Experience and sensitivity in working with and maintaining confidential information.
- Must be a self-starter, able to work with, or independent of, others.
- Must be flexible in accepting tasks, take ownership of assigned duties, and catch on to new concepts quickly.
- Must be able to research issues or processes independently and provide recommended solutions or enhancements.



# Sunflower Bank

- 40 WPM typing and 10-key by touch.
- Must be able to work flexible hours during peak workload periods.

## **Sunflower Bank Benefits**

Employees enjoy outstanding benefits, including:

- 401(k) Plan with 6% Match
- Health/Dental/Vision Insurance
- Company-paid Life Insurance
- Tuition Reimbursement
- Fitness Reimbursement
- Paid Time Off
- Volunteer Leave
- Paid Holidays
- Plus many more employee perks & incentives!

People choose to “bank” with us, but for those we serve, we’re more than a bank. We strive to be the financial backbone of their lives and we know that starts with our team.

If you qualify, apply online at [www.sunflowerbank.com/careers](http://www.sunflowerbank.com/careers).

You’ve never worked anyplace like Sunflower Bank!

EOE/AA: Minorities/Females/Disabled/Vets



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Open until filled; early application encouraged. This vacancy announcement may be used to fill similar positions within 90 days.

If you are a California resident, you may be entitled to certain rights regarding your personal information, which is information that identifies, relates to, or could reasonably be linked with a particular California resident or household. Additional information about our data collection practices and location specific notices is available on our privacy policy.

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