



NOW HIRING FOR A Member Products Analyst

This position performs the following daily support activities for the Lending and Product Administration department: processes secured credit and cash management transactions; provides a high level of professional and friendly customer service to members; manages FHLBank's membership application function; manages processes involving member mergers, acquisitions, home office relocations, name and charter changes and liquidations or receiverships; maintains current and accurate member Uniform Commercial Code (UCC) filings; conducts timely processing of department related activities that impact membership information and proper access to products, e.g. agreements, data availability (to internal and external customers) and accuracy, provides reports for decision making and maintain accounts; and provides support in evaluating member creditworthiness and making decisions related to credit and collateral actions that help manage the Bank's overall credit risk associated with credit obligations and MPF.

What qualifications are needed?

- Bachelor's degree required, preferably in business, marketing or finance.
- Three to five years of similar or related experience.
- Strong verbal and written communication skills are necessary.
- Familiarity with the financial analysis of commercial banks, thrifts, credit unions and insurance companies preferred.
- Knowledge and proficient use of MS Office applications including Word, Access and Excel.
- Ability to maintain confidentiality of information.
- Must be able to work and travel independently and use all types of general office equipment.

ABOUT US

FHLBank Topeka's products and services help our member financial institutions support affordable housing and community development efforts across the Midwest. We have been headquartered in Topeka, Kansas, since 1932.

FHLBank is an equal opportunity employer. We accept all people, celebrate diversity and promote an inclusive workplace.

Benefits: FHLBank offers an attractive benefits package including health & dental insurance, 401(k) with company match, a short-term incentive plan, a flexible remote workday*, student loan repayment assistance, onsite fitness center with shower facilities and much more.

**Eligible positions may have the opportunity to work remotely one day per week.*



Find more details & apply online: fhlbtopeka.com/careers