



# NOW HIRING FOR A Staff Accountant

*This position may be filled at the level I, II, or III depending on the qualifications of the selected candidate.*

This position is primarily responsible for reviewing, analyzing, and reconciling financial data to ensure accurate recording of FHLBank's transactions, including preparing various journal entries and reconciling subsidiary ledgers and various accounts, and accounts payable and cash disbursements. This position requires a significant level of judgment and interpretation of FHLBank's daily transactions, account coding and expense vs. capitalized process.

## What qualifications are needed?

- Bachelor's degree required with a preference that it be in accounting.
- CPA or CMA professional certification is preferred at the level II and III.
- Experience with Workday and automated reconciliation tools preferred.
- Knowledge of generally accepted accounting principles and theories required.
- Knowledge and experience with accounting and other software applications.
- Excellent written and verbal communication skills.
- Ability to work and travel independently and operate general office equipment.
- Ability to work the number of hours required to meet the demands of the job.

## Additional qualifications required for each level:

- Level I: One to three years of similar or related experience.
- Level II: Three to five years of similar or related experience.
- Level III: Four to seven years of similar or related experience.

**Benefits:** FHLBank offers a hybrid operating model\* and an attractive benefits package including health & dental insurance, 401(k) with company match, a short-term incentive plan, student loan repayment assistance, onsite fitness center with shower facilities and much more.

*\*Eligible positions may have the opportunity to work remotely up to two days per week.*

## ABOUT US

FHLBank Topeka's products and services help our member financial institutions support affordable housing and community development efforts across the Midwest.

We have been headquartered in Topeka, Kansas, since 1932.

FHLBank is an equal opportunity employer. We accept all people, celebrate diversity and promote an inclusive workplace.



Find more details & apply online: [fhlbtopeka.com/careers](https://fhlbtopeka.com/careers)