



The following position is now available at the Main location of Peoples Bank and Trust. Please follow the instructions at the end of this notice in order to apply.

POSITION TITLE

Chief Financial Officer (Full Time – Exempt)

ROLE

This position will direct and oversee all the financial activities of the corporation including preparation of current financial reports as well as summaries and forecasts for future business growth and general economic outlook.

ESSENTIAL FUNCTIONS

- Directs the preparation of all financial reports, including income statements, balance sheets, reports to shareholders, tax returns, and reports for government regulatory agencies
 - Oversees accounting departments, budget preparation, and audit functions. Meets regularly with department heads to keep informed and to offer direction
 - Reviews reports to analyze projections of profit against actual figures, budgeted expenses against final totals, and suggests methods of improving the planning process as appropriate
 - Analyzes company operations to pinpoint opportunities and areas that need to be reorganized, down-sized, or eliminated
 - Confers with president, vice president, and division leaders to coordinate and prioritize planning
 - Studies long-range economic trends and projects company prospects for future growth in overall sales and market share, opportunities for acquisitions or expansion into new product areas. Estimates requirements for capital, land, buildings, and an increase in the work force
 - Supervises investment of funds; works with banks and/or investment bankers to raise additional capital as required for expansion
 - Preside over, or serve on, boards of directors, management committees, or other governing boards
 - Appoint department heads or managers and assign or delegate responsibilities to them
 - Executes cash disbursements for payment of corporate and divisional expenditures in accordance with disbursement and policies
 - Forecasts short-range and long-range cash requirements and obligations, as a basis for maintaining adequate funds
 - Monitors and confirms financial condition by conducting audits; providing information to external third- party auditors
 - Contributes to team effort by accomplishing related assigned tasks as needed
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QUALIFICATIONS

EDUCATION/CERTIFICATION: Master's Degree (Accounting, Finance, or Business Administration preferred); C.P.A. designation preferred

REQUIRED KNOWLEDGE: Knowledge of database and accounting computer application systems to supply the most accurate financial information.

EXPERIENCE REQUIRED: 8-10 years of banking experience including financial management and loan management preferred
2+ years of demonstrated leadership

SKILLS/ABILITIES: Attention to detail, strong written and verbal communication, multi-tasking, customer service, applied leadership, self-motivation, self-management, problem-solving, organized, analytical, interpersonal, customer relationship building, time management, documentation, computer literacy, good independent judgment, leadership, product promotion and marketing, talent development and management, community relationship management

How to Apply:

All interested individuals are welcome to apply for this job opportunity. In order to apply, you may complete one of the following options:

Submit your application using the following web-link:

<https://peoplesbank.bamboohr.com/careers/132>