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We celebrate diversity and are committed
to creating an inclusive environment
for all employees.

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Equal Opportunity Employer/Protected
Veterans/Individuals with Disabilities

NOW HIRING FOR A

Regional Training Specialist

Capitol Federal is hiring for a Regional Training Specialist. The Regional Training Specialist conducts focused educational/training needs assessments within specified lines of business (retail, consumer lending, operations); designs, develops, delivers, and evaluates a range of responsive educational curricula and training programs. Assists in reviews of certain branch process and provides support to branch staff to ensure compliance and consistency across the bank.

Regional Training Specialist opportunities are available in Overland Park and Wichita.

QUALIFICATIONS

- A high school degree or equivalent.
- A minimum of one year of banking experience working with employees and teaching them basic processes.
- Ability to navigate current banking system.
- Communication skills.
- Experience with instructional design and adult learning preferred.

RESPONSIBILITIES

- Travels to designated branch locations to deliver group and individual instruction.
- Deliver training covering a range of technical, operational, and/or management areas for a specified line of business.
- Provides virtual group and individual instruction and training covering a range of technical, operational, and/or management areas for a specified line of business.
- Formulates training outlines and determines instructional methods, utilizing knowledge of specified training needs and effectiveness of such methods as individual training, group instruction, lectures, demonstrations, conferences, meetings, and workshops.
- Coordinates or performs administrative functions necessary to deliver and document training programs. Selects or develops training aids, including training handbooks, demonstration models, multimedia visual aids, computer tutorials, and reference works.
- Evaluates effectiveness of training and development programs and utilizes relevant evaluation data to revise or recommend changes in instructional objectives and methods.

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