



Loan Operations Associate

Kansas Farm Bureau | Manhattan, KS

Schedule: Full-Time

Reports to: Document Management Supervisor

Join our team at KS StateBank!

For over 50 years, KS StateBank has balanced home-town banking values with a respected nation-wide presence. Across all departments, our employees are focused on creating positive experiences for our clients by providing incomparable knowledge, outstanding solutions, and exemplary customer service. Our mission isn't just for our external clients; KS StateBank also strives to achieve mutual investment in their employees for long-term organizational and personal success. The Document Management department works with clients across the nation to ensure that their loans are accurate and their property is released in a timely manner.

The Loan Operations Associate (Collateral Specialist) position requires someone with high attention to detail and the ability to work on multiple projects at the same time. This will include the ability to communicate professionally via email and over the phone, while also working with internal and external clients to complete the documentation packet. We're looking for someone who prides themselves on the work they do, and who is excited to come to work, ready to meet the challenge of completing the day's tasks. The Loan Operations Associate will also assist other team members, so we're looking for someone who would be willing to ask questions for clarification and suggest efficiencies on processes if necessary.

This is an entry level position with competitive pay. Training will be provided. Employee benefits include 401k, health, dental and vision insurance and paid time off.

**If this position sounds like a good fit for you,
visit ksstate.bank/careers to view the full job description and apply.**

We look forward to meeting you!