

Compliance Officer

Exchange Bank & Trust is a \$500M family-owned community bank located in NE Kansas and NW Missouri. Exchange Bank & Trust has an excellent career opportunity for the right candidate.

Primary Duties

- Responsible for the administration of all aspects of the Bank's Compliance Management Program.
- Manage the Bank's BSA Program with assistance from BSA Analyst
- Organizes, and controls the Bank's day-to-day administrative, lending, and operational compliance activities; collaborates with Senior Management in the overall administration of these [regulations](#) for the Bank.
- Participates in various committees, audits, and examinations.
- [Interacts with regulators and auditors.](#)
- Conducts staff training related to compliance.
- Advises the Board of Directors, Senior Management and Bank personnel of emerging compliance issues and consults and guides the Bank in the establishment of controls to mitigate risks.

Requirements

- Bachelor's degree from a college or university and at least three years of related experience or training; or the equivalent combination of education and experience. Juris doctorate and related legal experience a plus.
- Work related experience should consist of an in-depth background in bank compliance and bank regulations.
- Educational experience, through in-house training sessions, formal school or financial industry related curriculum, should be applicable to the financial industry.
- Advanced knowledge of Bank administration, lending, and operations products and services; related state and federal laws and regulations, and other bank operational policies and procedures is preferred.

Please send resume to bhawk@myexchangebank.com