

August 22-23, KBA Office



You don't master the art of leading and managing through luck; you master it with training, experience, self-learning, and applying best practices. As a manager or supervisor, you must have the attitude, aptitude, skill-set, confidence, persistence, and commitment to excel in this multi-tasking, challenging role. This

training will help take your expertise to a new level as you learn how to collaborate and coach your employees to excel on the job.

Whether you are new or seasoned managers and supervisors, attendees find this experiential training invigorating, motivating and applicable to managing and supervising others. You will learn how to manage crucial conversations and challenging situations. You will practice a coaching approach that encourages your staff to be engaged and accountable and walk away with a toolbox for immediate use back in your workplace!

Who Should Attend

Anyone who is responsible for managing a team (new or seasoned) or identified as a future up and coming leader in the bank. For anyone who wants to take their leadership role to the next level.

TOPICS THAT WILL BE COVERED:

Excelling at Leading, Supervising & Coaching

- Understanding yourself and others
- Handling those difficult conversations with employees
- Address difficult or uninspired team members
- Ask the right questions using the WDEP system
- Benefits of a behavior change plan
- Setting performance/behavior standard
- Communicating with positive confrontation
- Employee 1:1 meetings
- Practice conversations
- Skills in giving and receiving feedback
- Assessing your Supervisor effectiveness

Equip yourself to build a productive team

- Learn how to develop and utilize teamwork in your workplace
- Ideas to empower and motivate within the workplace
- A dive into employee engagement
- Best practices in all facets of leading and managing a team
- Managing the generational gaps – inclusive
- The Ideal Team Player
- Vulnerability & Trust

Creating a collaborating work environment – group discussion

- Recruiting & Hiring – best practices
- Training & onboarding – strategies to develop your people
- Performance reviews – No surprises



Program Presenter

VICKI KRAAI

CEO, INTERACTION TRAINING

Vicki's 25 years of experience started at the family bank in rural Nebraska, serving as a bank teller and eventually becoming CEO. Vicki's many years of banking including credit card lending experience where she was a member of the management team that launched the Cabela's credit card program. She has a passion for developing leaders for success in the financial services industry.

2023 SUPERVISOR BOOT CAMP

AUGUST 22-23, KBA OFFICE

610 S.W. CORPORATE VIEW

TOPEKA, KS 66604

785-232-3444

Program Agenda

Day 1

Registration: 8:30 am

Program: 9:00 am – 4:00 pm

Lunch: 12:00 pm – 12:45 pm

Day 2

Program: 8:30 am – 3:00 pm

Lunch: 12:00 pm – 12:45 pm



Registration Information

Members: \$450 per person*

Non-members: \$900 per person*

***Early bird registrations postmarked on or before August 14.**

***A late fee of \$100 will be applied after August 14.**

Fee includes two days of instruction, refreshments, lunch both days and handout material.

We understand circumstances arise requiring cancellation - if you cancel up to 3 business days before the program, your registration fee will be refunded.

If you have special dietary needs, please contact the KBA office.

If you have a disability, and request special accommodations, please contact the KBA office.

Registration for and attendance at KBA meetings and events constitutes an agreement by the registrant for KBA's use of the attendee's photograph in printed and/or digital promotional materials, publications, mobile app and social media, unless permission is revoked and received by the KBA prior to the event.

Limited to 2 registrants per bank. We will consider more than 2 if the workshop does not sell out.

Name: _____

Bank Location: _____ E-mail: _____

Name: _____

Bank Location: _____ E-mail: _____

Bank: _____

Total Enclosed: \$ _____ Total Attending: _____

Address: _____

City: _____ State: _____ Zip: _____

Three ways to register:

1. Complete and mail registration form with payment.
2. Fax registration form, followed by mailing of payment. Please use this form as your invoice.
3. Register Online using a credit card at **www.ksbankers.com**