



## Government Finance Processing Associate - Client Relations

Kansas Farm Bureau | Manhattan, KS

**Schedule:** Full-Time

**Reports to:** Government Finance Operations Manager

### Join our team at KS StateBank!

For over 50 years, KS StateBank has balanced home-town banking values with a respected nation-wide presence. Across all departments, our employees are focused on creating positive experiences for our clients by providing incomparable knowledge, outstanding solutions, and exemplary customer service. Our focus isn't just on our clients; at KS StateBank, we also strive to achieve mutual investment in our employees for long-term organizational and personal success—we invest in our team members and expect to receive engagement and results in return.

Our Government Finance division offers a vital service to cities, counties, schools, fire districts and other municipal entities by helping them secure the financing necessary to grow and serve their community. The Government Finance Processing Associate - Client Relations position is the direct link between our sales and operations departments. Your workload will consist of an individual pipeline of loans that you've worked from start to finish, as well as working with the team to assist others when necessary. Duties include a combination of performing outbound calls and emails to gather information for the loan, while responding to inbound phone and email inquiries. Additionally, client documentation needs to be obtained and data entered into the appropriate electronic systems in order to finalize the loan documentation process.

Because you'll have a portfolio of multiple contracts, and work with various internal and external clients, the ability to build and maintain relationships is important. Those who enjoy using their knowledge and experience to solve problems and make decisions, and who gain satisfaction from completing a task on-time and without errors, will thrive in this position. No previous or special training necessary. Training will be provided.

**Wages start at \$17 to \$20 per hour.**

**Employee benefits include 401k, health, dental and vision insurance and paid time off.**

If this position sounds like a good fit for you,  
visit [ksstate.bank/careers](https://ksstate.bank/careers) to view the full job description and apply.

**We look forward to meeting you!**