

Job Opening- Full Time Teller & Customer Service Representative at our Hanover Location

Citizens State Bank of Marysville is a community bank in northeast Kansas with locations in Marysville, Waterville, and Hanover.

Hours: 8:00am-4:30pm Monday-Friday and one Saturday from 8:00am-noon every 6 weeks.

QUALIFICATIONS

Prior banking, customer service, or cash handling experience is preferred, but we will also consider candidates with no prior experience. Our ideal candidate will have excellent written and oral communication skills, very organized, a self-starter with the ability to exercise considerable initiative and logical judgement, and a team player. Great group of people to work with in a local community bank!

JOB SUMMARY

Provide the highest level of customer service. Receive and pay out money and maintain accurate records of all transactions. Cash checks within assigned limits. Accepts savings deposits and withdrawals, verifies signatures, and posts interest and balances as required. Accept loan payments, issues money orders, cashier checks, and redeem savings bonds. Open checking and savings accounts. Issue certificates of deposit. Assist in all areas of branch including lending, operations, etc. as needed. Promotes the Bank's services, answers questions, and refers customers to appropriate departments for specialized services.

BENEFITS

Citizen's State Bank employees enjoy outstanding benefits...including 401(k) plan, health insurance, profit sharing, holiday bonus, paid time off, paid holidays, and more! Competitive wages plus excellent benefits!

To apply, e-mail your resume to shendrickson@csbmarysville.com, drop off a resume at any of our locations, or mail to Citizens State Bank, PO Box 8, Hanover, KS 66945.

Equal Opportunity Employer