

INTRUST Bank

Job Description Summary

Job Title: Senior Audit Project Lead
Job Code: 30110
FLSA Status: Exempt
Business Unit: Enterprise Strategic Risk

Job Summary: Oversees fieldwork, planning and reporting of audit assignments and special projects. Relies on experience and judgment to plan and accomplish assignments. A wide degree of creativity and latitude is expected. Keeps abreast of regulatory changes in the industry. Assists co-workers as needed. Provides support for employees throughout the organization. Uses advanced skills and knowledge to exercise judgment and perform responsibilities which have a significant and distinct effect on the bank and/or the bank's resources. Establishes work processes for self and monitors progress to ensure completion of goals and objectives as defined by his or her manager. Promotes an environment of teamwork within the department and across the bank. Represents INTRUST Bank in all they do in the community and is focused on the development of new business relationships. Must maintain strict standards of confidentiality and perform duties in a manner supporting INTRUST's character qualities.

Essential Functions:

- All expectations described in the job description's essential functions are necessary to be successful in this role, performed with or without a reasonable accommodation.
- Conducts and oversees audit assignments and special projects.
- Consults with other areas of the organization as needed.
- Assists external auditors and regulators as needed.
- Effectively compares, analyzes, and interprets facts and figures.
- Ensures adherence to policies, procedures, and regulatory compliance.
- Ensures adequate internal controls are in place.
- Evaluates the level of risk and mitigating controls and whether corrective action is necessary.
- Assists co-workers as needed.
- Adequately documents workpapers, prepares detailed reports of audit findings, presents any irregularities or exceptions to the appropriate personnel.
- Ensures corrective action or mitigating controls for outstanding audit issues.
- Interacts with all levels of the organization, the Audit Committee, external auditors, and regulators.

Education and Experience: Bachelor's degree in Accounting required. Seven plus years previous accounting/audit experience required.

Required Skills and Knowledge: Must have specialized knowledge in auditing or accounting. Specialized knowledge in banking is preferred. Excellent analytical, organizational, verbal, and written communication skills. The ability to work with all levels of employees in the organization. Proficient in use of Microsoft software applications, and the ability to learn other software applications as needed. Proficient with 10 key and keyboarding.

Required Licenses and/or Certifications: Certifications such as CPA, CIA, CFSA or CBA, etc. preferred but not required.

Physical Demands: Extended period(s) of time viewing personal computer, sitting, standing, and walking. Occasional lifting up to 25 lbs. Must be able to hear and speak clearly both face-to-face and over the phone. The physical demands necessary for this role should be performed with or without a reasonable accommodation.

Working Conditions: Normal office conditions. Some travel required.

Please apply at: <https://recruiting2.ultipro.com/INT1031IFC/JobBoard/15881a43-61ac-4fa8-b295-905207ad115f/OpportunityDetail?opportunityId=0af2b4dd-f0de-426f-88a5-0e80852c5f4d>

This job description summary is not intended to be an employment contract, nor is it intended to state or imply these are the only activities to be performed by the employee occupying this position. Employees will be required to follow any other duties as assigned or requested by their supervisor.

INTRUST Financial Corporation and its subsidiaries, including INTRUST Bank, are Equal Opportunity Employers whose policy is not to discriminate unlawfully against any qualified employee or applicant for employment on the basis of protected military or veteran status, disability, race, color, religion, sex, age, national origin, pregnancy, genetic information, sexual orientation, gender identity, or any other classification protected by applicable local, state or federal law; except where an individual's protected category constitutes a bona fide occupational qualification.