



P.O. Box 67 • 221 N. Main St. • Lakin, KS 67860 • (620) 355-6222 • Fax: (620) 355-6050

KCB is hiring!! We are looking for a Bank Trust Officer. This position will provide customers with expert advice on trust and estate matters, creating and overseeing trusts under the terms of the governing trust documents.

Duties/Responsibilities:

- Assists customers with formation of new trust accounts, providing advice concerning types of trusts and arrangements that are best suited for the situation.
- Collaborates with customer's attorney to draft legal documents specifying trust and estate provisions, duration, and other matters.
- Collaborates with the bank's investment analysts to choose appropriate investments based on long-term financial goals and the best interests of the beneficiaries; ensures that fiduciary judgment is followed in investment of the trust.
- Facilitates the process of transferring funds and assets to corpus of trust.
- Collects income or proceeds from sales of assets and deposits funds in trust accounts.
- Facilitates payment of debts, liquidation of liabilities, and disbursement of funds as needed by the beneficiaries and conditions of the trust.
- Prepares and reports financial accountings for grantor, beneficiaries, executors, and/or courts as required by specific provisions of a trust agreement.
- Prepares, files, and pays, or oversees preparation and payment of applicable state and federal taxes for the trust.
- Promotes the bank's trust services to customers, community members, and business associates.
- Acts as personal financial advisor when specified by the guidelines of the trust agreement.
- Performs other related duties as assigned.

Education and Experience:

- Bachelor's degree in Banking, Finance, Accounting, or related experience.

Full-time employees are eligible for:

- Health Insurance
- Dental Insurance
- Life Insurance
- Long-term Disability Insurance
- 401(k) with Employer Match
- Paid Time Off
- Volunteer Time Off
- Paid Holidays
- Paid Sick Time
- Flexible Benefits Plan



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Location: Garden City or Lakin, Kansas

Please apply at www.kcbks.bank under about us/careers.

Or email Resume to Corie in HR at cmckane@kcbks.bank

When you join KCB, you become part of a team that works hard, has fun, and values what you bring to the table.

Kearny County Bank is an equal opportunity employer. Member FDIC.