



Cash Management Processor Westloop | Manhattan, KS

Schedule: Full-Time

Reports to: AVP, Cash Management

Join our team at KS StateBank!

For over 50 years, KS StateBank has balanced home-town banking values with a respected nation-wide presence. Across all departments, our employees are focused on creating positive experiences for our clients by providing incomparable knowledge, outstanding solutions, and exemplary service. Our focus isn't just on our clients; at KS StateBank we also strive to achieve mutual investment in our employees for long-term organizational and personal success.

The Cash Management Processor is primarily responsible for operational support duties of Lockbox Services, Vault Services, Credit Card program and client service support. Processes all retail and wholesale lockbox transactions for the Bank as directed, including: opens, logs and tracks all incoming remittance mail; sorts and verifies contents of remittance mail; performs data and item entry; balances remittance deposits; resolves rejected items and reenters information using lockbox platform software on an image display workstation; performs accounts receivables processing; answers questions or inquiries from commercial deposit and cash management customers; resolves client issues; performs cross applications for SmartSafe daily deposits; prepares Fed Shipments and orders/pick-ups. The Cash Management Processor is also responsible for providing cash management support to include assisting clients with questions in regards to business products and services, as necessary.

We are looking for someone who is comfortable talking with people and can maintain confidentiality and diplomacy in order to create a positive client experience. Those who enjoy working as a team to make sure that work is completed accurately and efficiently will find themselves in a supportive environment. If you can demonstrate excellent service; strive for consistent, quality work; enjoy looking for logical answer; and have the ability to easily accept change, this may be the job for you.

Employee benefits include 401k, health, dental and vision insurance and paid time off.

If this position sounds like a good fit for you,
visit ksstate.bank/careers to view the full job description and apply.

We look forward to meeting you!